

Gary Titley MEP  
16 Spring Lane  
Radcliffe  
Manchester M26 9TQ

20/03/2008

Dear Mr. Titley,

We were approached by your office to carry out a review of the books and records maintained by your office as MEP for the year up to 31<sup>st</sup> December 2007. Our remit was to examine the books and records and ensure the following: -

- Accounting records appropriate to your organisation were being kept
- The books were being correctly maintained and accurately reflected the underlying transactions
- There was no income arising or expenditure incurred of an illegal or unethical nature
- The use of allowances comply with the rules as set out in Articles 13 and 14 of the European Parliament rules governing the payment of expenses and allowances to members and the guidance note on the use of expenses adopted by the European Parliamentary Labour Party
- Make any recommendations as were considered appropriate as to the improvement of the book keeping

Our work was planned and carried out so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the books and records are free from material error or misstatement.

During the course of our work, nothing was discovered to suggest that the books and records were other than correctly and accurately maintained and that there had been no expenditure other than would be considered appropriate for maintaining the office and political duties of a Member of the European Parliament.

If you require any further information, explanations or assistance please do not hesitate to contact me.

Yours sincerely,



Michael J. Rubinstein